

Date :

Strata Titles Boards
45 Maxwell Road. #05-02
The URA Centre
Singapore 069118

Dear Sir/Madam,

Letter of Authority (*Please state case number*)

1. I am the Applicant/Respondent* of my property at *address*.
2. I hereby authorise *name of person and relation*, (NRIC No.) to attend the proceeding(s) on my behalf and represent me in all matters pertaining to my property in this matter, including making all decisions on my behalf and entering into a settlement (if any).
3. The reason for appointing a representative to attend the proceeding(s) on my behalf is *please state reason*.
4. Thank you.

Yours faithfully

Name :
NRIC No.

***Delete/strike off whichever is inapplicable.**